

CS-17-57

RECEIVED

2017 DEC 12 PM 4:45

CONTRACT APPROVAL FORM

(Contract Management Use only)  
CONTRACT TRACKING NO.  
CM2242-A2

CONTRACTOR INFORMATION

Name: Kronos Incorporated  
Address: 297 Billerica Road Chelmsford, MA 01824  
City State Zip  
Contractor's Administrator Name: Kim Surprenant Title: Contract Administrator  
Tel#: 800-225-1561 or 978-947-4060 Fax: (978) 947-2801 Email: kim.surprenant@kronos.com

CONTRACT INFORMATION

Contract Name: Telestaff Software Support Services Contract Value: \$5,499.83  
Brief Description: Renewal of the Telestaff Software Support Services  
Contract Dates : From: \_\_\_\_\_ to: \_\_\_\_\_ Status: \_\_\_ New  Renew \_\_\_ Amend# \_\_\_ WA/Task Order  
How Procured: \_\_\_ Sole Source \_\_\_ Single Source \_\_\_ ITB \_\_\_ RFP \_\_\_ RFQ \_\_\_ Coop. \_\_\_ Other \_\_\_\_\_

17 OCT 31 AM 8:34

If Processing an Amendment:

Contract #: \_\_\_\_\_ Increase Amount of Existing Contract: \_\_\_\_\_  
New Contract Dates: 09/01/2017 to 08/31/2018 TOTAL OR AMENDMENT AMOUNT: \$5,499.83

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- |    |  |                         |   |
|----|--|-------------------------|---|
| 1. | <u>[Signature]</u><br>Department Head Signature                  | <u>1012-17</u><br>Date  | <u>Fire Rescue</u><br>Submitting Department                                       |
| 2. | <u>[Signature]</u><br>Contract Management                        | <u>10/18/17</u><br>Date | <u>01261526-546020 (50%) &amp; 04223522-546020 (50%)</u><br>Funding Source/Acct # |
| 3. | <u>[Signature]</u><br>Office of Management & Budget              | <u>10/20/17</u><br>Date | <u>ms 10/19/17</u>  |
| 4. | <u>[Signature]</u><br>County Attorney (approved as to form only) | <u>10/24/17</u><br>Date |   |

Comments: \_\_\_\_\_

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 11-1-17  
Shanea D. Jones Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

Nassau County Board of County Commissioners  
Sole Source/Single Source Certification Form

Vendor Name: Kronos Incorporated Department: Fire Rescue  
Address: 297 Billerica Road Department Head Signature: Brady Rigdon *BR*  
Chelmsford, MA 01824  
Phone: 800-225-1561 Date: 10/12/17  
Contact Name: Kim Surprenant  
04223522-546020 &  
Account: 01261526-546020 Cost: \$5,499.83

Description of Commodity:

Telestaff annual service and support, webstaff usage, for one (1) year.

Check one (1) of the following two (2) choices:

Sole Source: The goods or services can be legally purchased from only one source.

Single Source: The goods or services can be purchased from multiple sources, but, in order to meet certain functional or performance requirements, there is only one economically feasible source for this purchase.

Please check all of the following that apply:

Purchase can only be obtained from original manufacturer-not available through distributors.

Only authorized area distributor of the original manufacturer.

Parts/Equipment are not interchangeable with similar parts of another manufacturer.

This is the only known source that will meet the specialized needs of this department or perform the intended function.

This source must be used to meet warranty or service maintenance requirements.

This source is required for standardization.

None of the above apply.

Comments/Explanations: (required)

Approval:

*[Signature]* 11-1-17  
County Manager Date



# Support Services Quote

Page 1 of 2

Payment Terms: Net 30 Days  
Currency: USD  
Customer PO Number:

Quote Type: Renewal  
Customer: NASSAU COUNTY FIRE  
Solution ID: 6105867  
Contract #: 1189053 R03-MAY-17  
Date: 19-MAY-2017  
Prepared by: Kim Surprenant / US Southeast6

Bill To: NASSAU COUNTY FIRE  
96135 NASSAU PLACE SUITE 1  
YULEE FL 32097-8625  
UNITED STATES

Ship To: NASSAU COUNTY FIRE  
96135 NASSAU PLACE SUITE 1  
YULEE FL 32097-8625  
UNITED STATES

Contact: JAMES CASTEEL  
Email: JCASTEEL@NASSAUCOUNTYFL.COM

## CONTRACT SUMMARY

Contract Period: 01-SEP-2017 - 31-AUG-2018

Description	Support Services	Estimated Tax	Subtotal
Software Support Services	\$5,499.83	\$0.00	\$5,499.83
<b>Total</b>	<b>\$5,499.83</b>	<b>\$0.00</b>	<b>\$5,499.83</b>

Annualized Contract Value: \$5,546.96

The Annualized Contract Value is the value of the contract if all services are priced for 365 days. The Annualized Contract Value does not include estimated tax. Please note that this quote may include services priced for prorated periods.

## IMPORTANT NOTES

Support Services are subject to applicable taxes. The tax amount shown on this quote is only an estimate. The actual tax due will be reflected on the invoice.

<b>NASSAU COUNTY FIRE</b>	<b>KRONOS INCORPORATED</b>
Signature: <u><i>Shanea Jones</i></u>	Signature: <u><i>Kim Surprenant</i></u>
Name: <u>Shanea Jones</u>	Name: <u>Kim Surprenant</u>
Title: <u>County Manager</u>	Title: <u>Core Renewal Specialist</u>
Date: <u>11/01/17</u>	Date: <u>12/8/17</u>



Kronos Incorporated  
297 Billerica Road  
Chelmsford, MA 01824

19-MAY-2017  
JAMES CASTEEL  
NASSAU COUNTY FIRE  
Solution ID: 6105867

**Subject: Kronos Support Services Quote for NASSAU COUNTY FIRE**  
**Contract #: 1189053 R03-MAY-17**

Dear JAMES,

The support services and benefits provided under your existing maintenance services terms are due to expire. In order to continue to receive support services and benefits for your Kronos products, you will need to renew the maintenance support for another year. Please review the attached quote so that we can ensure that the upcoming invoice we send to your Accounts Payable organization accurately reflects your Kronos investment. (Please be aware that per the terms of your agreement Kronos will send an invoice 60 days prior to the start of your contract.) **If the attached quote matches your records, please sign the quote and return a copy to me within 10 business days.**

If your organization requires a Purchase Order for payment, please forward me a copy at this time so I can make sure it is referenced on the invoice.

When the invoice is paid, your organization is acknowledging that they are renewing the maintenance support services for another year under the existing terms and conditions with Kronos. If the invoice is not paid, your support services for the products will be cancelled and Kronos will require you to sign a new support services contract, with applicable charges, in order to reactivate your service.

I encourage you to visit the Kronos Customer Portal at <http://customer.kronos.com> for access to SuperSearch, eCase management, Customer Forums, Product Documentation, Training tips and so much more! Experience the array of services Kronos offers.

Please contact me at the email address or telephone number provided below if you have any questions regarding your renewal.

Thank you for your business.

Regards,

**Kim Surprenant**  
Contract Administrator

tel: 978-947-4060  
fax: (978)-596-0007  
email: [kim.surprenant@kronos.com](mailto:kim.surprenant@kronos.com)



# Support Services Quote

Page 2 of 2

Payment Terms: Net 30 Days  
Currency: USD  
Customer PO Number:

Quote Type: Renewal  
Customer: NASSAU COUNTY FIRE  
Solution ID: 6105867  
Contract #: 1189053 R03-MAY-17  
Date:  
Prepared by: Kim Surprenant / US Southeast6

Bill To: NASSAU COUNTY FIRE  
96135 NASSAU PLACE SUITE 1  
YULEE FL 32097-8625  
UNITED STATES

Ship To: NASSAU COUNTY FIRE  
96135 NASSAU PLACE SUITE 1  
YULEE FL 32097-8625  
UNITED STATES

Contact: JAMES CASTEEL  
Email: JCASTEEL@NASSAUCOUNTYFL.COM

## SOFTWARE SUPPORT SERVICES

Line	Support Service Level	Covered Product	License Count	Start Date	End Date	Duration (days)
1	Platinum	TELESTAFF ENTERPRISE V2	100	01-SEP-2017	31-AUG-2018	365
2	Platinum	TELESTAFF ENTERPRISE V2	10	09-NOV-2017	31-AUG-2018	296
3	Web Access	TELESTAFF WEB ACCESS V2 - TSG HOSTED	100	01-SEP-2017	31-AUG-2018	365
4	Web Access	TELESTAFF WEB ACCESS V2 - TSG HOSTED	10	09-NOV-2017	31-AUG-2018	296

	Support Services	Estimated Tax	Subtotal
Software Support Services	\$5,499.83	\$0.00	\$5,499.83

05-14-215

# CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

CM2242

## CONTRACTOR INFORMATION

Name: Kronos Incorporated

Address: 297 Billerica Road, Chelmsford, MA 01824

Contractor's Administrator Name: Kim Surprenant Title: Core Renewal Specialist

Tel#: 800-225-1561 or 978-947-4060 Fax: 978-947-2801 Email: Kim.Surprenant@Kronos.com

## CONTRACT INFORMATION

Contract Name: Telestaff Software Support Services Contract Value: \$5,073.45

Brief Description: Renewal of the Telestaff Software Support Services (formerly principal Decision System International)

Contract Dates : From: \_\_\_\_\_ to \_\_\_\_\_ Status: \_\_\_ New \_\_\_  Renew \_\_\_ Amend# \_\_\_ WA/Task Order

How Procured:  Sole Source \_\_\_ Single Source \_\_\_ ITB \_\_\_ RFP \_\_\_ RFQ \_\_\_ Coop. \_\_\_ Other \_\_\_\_\_

15 JUL - 6 PM 3: 23

### If Processing an Amendment:

Contract #: \_\_\_\_\_ Increase Amount of Existing Contract: \_\_\_\_\_

New Contract Dates: 09/01/2015 to 08/31/2016 TOTAL OR AMENDMENT AMOUNT: \$5,073.45

### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. [Signature] 7-6-15 04223522-546020  
Department Head Signature Date Funding Source/Acct #
2. Charlotte Young 7-7-15 0  
Contract Management Date
3. [Signature] 7-7-15  
Office of Management & Budget Date
4. [Signature] 7/9/15  
County Attorney (approved as to form only) Date

Comments: \_\_\_\_\_

### COUNTY MANAGER - FINAL SIGNATURE APPROVAL

Ted Selby [Signature] 7/13/15  
Date

### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance



Kronos Incorporated  
297 Billerica Road  
Chelmsford, MA 01824

14-MAY-2015  
JAMES CASTEEL  
NASSAU COUNTY FIRE  
Solution ID: 6105867

**Subject: Kronos Support Services Quote for NASSAU COUNTY FIRE**  
**Contract #: 1189053 R04-MAY-15**

Dear JAMES,

The support services and benefits provided under your existing maintenance services terms are due to expire. In order to continue to receive support services and benefits for your Kronos products, you will need to renew the maintenance support for another year. Please review the attached quote so that we can ensure that the upcoming invoice we send to your Accounts Payable organization accurately reflects your Kronos investment. (Please be aware that per the terms of your agreement Kronos will send an invoice 60 days prior to the start of your contract.) **If the attached quote matches your records, please sign the quote and return a copy to me within 10 business days.**

If your organization requires a Purchase Order for payment, please forward me a copy at this time so I can make sure it is referenced on the invoice.

When the invoice is paid, your organization is acknowledging that they are renewing the maintenance support services for another year under the existing terms and conditions with Kronos. If the invoice is not paid, your support services for the products will be cancelled and Kronos will require you to sign a new support services contract, with applicable charges, in order to reactivate your service.

I encourage you to visit the Kronos Customer Portal at <http://customer.kronos.com> for access to SuperSearch, eCase management, Customer Forums, Product Documentation, Training tips and so much more! Experience the array of services Kronos offers.

Please contact me at the email address or telephone number provided below if you have any questions regarding your renewal.

Thank you for your business.

Regards,

**Kim Surprenant**  
Contract Administrator

tel: 978-947-4060  
fax: 978-947-2801  
email: [kim.surprenant@kronos.com](mailto:kim.surprenant@kronos.com)



# Support Services Quote

Page 1 of 2

15 OCT 22 PM 3:23

**Payment Terms:** Net 30 Days  
**Currency:** USD  
**Customer PO Number:**

**Quote Type:** Renewal  
**Customer:** NASSAU COUNTY FIRE  
**Solution ID:** 6105867  
**Contract #:** 1189053 R04-MAY-15  
**Date:** 14-MAY-2015  
**Prepared by:** Kim Surprenant / Southeast6

**Bill To:** NASSAU COUNTY FIRE  
 96135 NASSAU PLACE SUITE 1  
 YULEE FL 32097-8625  
 UNITED STATES

**Ship To:** NASSAU COUNTY FIRE  
 96135 NASSAU PLACE SUITE 1  
 YULEE FL 32097-8625  
 UNITED STATES

**Contact:** JAMES CASTEEL  
**Email:** JCASTEEL@NASSAUCOUNTYFL.COM

## CONTRACT SUMMARY

Contract Period: 01-SEP-2015 - 31-AUG-2016

Description	Support Services	Estimated Tax	Subtotal
Software Support Services	\$5,073.45	\$0.00	\$5,073.45
Total	\$5,073.45	\$0.00	\$5,073.45

Annualized Contract Value: \$5,059.59

The Annualized Contract Value is the value of the contract if all services are priced for 365 days. The Annualized Contract Value does not include estimated tax. Please note that this quote may include services priced for prorated periods.

## IMPORTANT NOTES

Support Services are subject to applicable taxes. The tax amount shown on this quote is only an estimate. The actual tax due will be reflected on the invoice.

<b>NASSAU COUNTY FIRE</b>	<b>KRONOS INCORPORATED</b>
Signature: <u><i>Ted Selby</i></u>	Signature: <u><i>Kim Surprenant</i></u>
Name: <u>Ted Selby</u>	Name: <u>Kim Surprenant</u>
Title: <u>County Manager</u>	Title: <u>Core Renewal Specialist</u>
Date: <u>07/13/15</u>	Date: <u>10/14/15</u>



# Support Services Quote

Page 2 of 2

**Payment Terms:** Net 30 Days  
**Currency:** USD  
**Customer PO Number:**

**Quote Type:** Renewal  
**Customer:** NASSAU COUNTY FIRE  
**Solution ID:** 6105867  
**Contract #:** 1189053 R04-MAY-15  
**Date:** 14-MAY-2015  
**Prepared by:** Kim Surprenant / Southeast6

**Bill To:** NASSAU COUNTY FIRE  
96135 NASSAU PLACE SUITE 1  
YULEE FL 32097-8625  
UNITED STATES

**Ship To:** NASSAU COUNTY FIRE  
96135 NASSAU PLACE SUITE 1  
YULEE FL 32097-8625  
UNITED STATES

**Contact:** JAMES CASTEEL  
**Email:** JCASTEEL@NASSAUCOUNTYFL.COM

## SOFTWARE SUPPORT SERVICES

Line	Support Service Level	Covered Product	License Count	Start Date	End Date	Duration (days)
1	Platinum	TELESTAFF ENTERPRISE V2	100	01-SEP-2015	31-AUG-2016	366
2	Web Access	TELESTAFF WEB ACCESS V2 - TSG HOSTED	100	01-SEP-2015	31-AUG-2016	366

	Support Services	Estimated Tax	Subtotal
	Software Support Services	\$5,073.45	\$5,073.45

CS-15-237

# CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

CM2242-A1

## CONTRACTOR INFORMATION

Name: Kronos Incorporated

Address: 297 Billerica Road; Chelmsford, MA 01824

Contractor's Administrator Name: Kim Surprenant City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Title: Contract Administrator

Tel#: 800.225.1561 or 978.947.4060 Fax: 978.947.2801 Email: kim.surprenant@kronos.com

## CONTRACT INFORMATION

Contract Name: Telestaff Software Support Services Contract Value: \$5,143.34

Brief Description: Renewal of the Telestaff Software Support Services (formerly Principal Decision System International)

Contract Dates : From: \_\_\_\_\_ to \_\_\_\_\_ Status: \_\_\_ New \_\_\_  Renew \_\_\_ Amend# \_\_\_ WA/Task Order

How Procured:  Sole Source \_\_\_ Single Source \_\_\_ ITB \_\_\_ RFP \_\_\_ RFQ \_\_\_ Coop. \_\_\_ Other \_\_\_\_\_

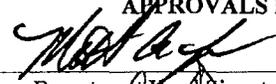
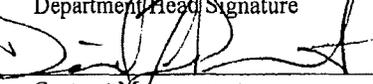
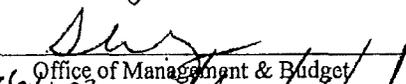
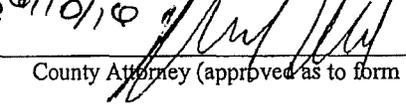
### If Processing an Amendment:

Contract #: \_\_\_\_\_ Increase Amount of Existing Contract: \_\_\_\_\_ No Increase

New Contract Dates: 09/01/2016 to 08/31/2017 TOTAL OR AMENDMENT AMOUNT: \$5,143.34

JUN -9 AM 11:15

## APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- |    |   |                |  |
|----|---|----------------|--|
| 1. |  | <u>6-8-16</u>  | 01261526-546020 (50%) & 04223522-546020 (50%)<br>Funding Source/Acct # |
|    | Department Head Signature   | Date           |  |
| 2. |  | <u>6-9-16</u>  |  |
|    | Contract Management   | Date           |  |
| 3. |  | <u>6-10-16</u> |  |
|    | Office of Management & Budget   | Date           |  |
| 4. |  | <u>6-14-16</u> |  |
|    | County Attorney (approved as to form only)  | Date           |  |

Comments: \_\_\_\_\_

### COUNTY MANAGER - FINAL SIGNATURE APPROVAL

 6/15/16  
Ted Selby Date

### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

Nassau County Board of County Commissioners  
Sole Source/Single Source Certification Form

Vendor Name: Kronos Incorporated Department: Fire Rescue  
Address: 297 Billerica Road Department Head Signature: \_\_\_\_\_  
Chelmsford, MA 01824 Matthew A. Graves   
Phone: 800-225-1561 Date: 6/8/16  
Contact Name: Kim Surprenant  
04223522-546020 &  
Account: 01261526-546020 Cost: \$5,143.34

Description of Commodity:

Telestaff annual service and support, webstaff usage, for one (1) year.

Check one (1) of the following two (2) choices:

- Sole Source: The goods or services can be legally purchased from only one source.
- Single Source: The goods or services can be purchased from multiple sources, but, in order to meet certain functional or performance requirements, there is only one economically feasible source for this purchase.

Please check all of the following that apply:

- Purchase can only be obtained from original manufacturer-not available through distributors.
- Only authorized area distributor of the original manufacturer.
- Parts/Equipment are not interchangeable with similar parts of another manufacturer.
- This is the only known source that will meet the specialized needs of this department or perform the intended function.
- This source must be used to meet warranty or service maintenance requirements.
- This source is required for standardization.
- None of the above apply.

Comments/Explanations: (required)

Approval:

 6/15/16  
County Manager Date



Kronos Incorporated  
297 Billerica Road  
Chelmsford, MA 01824

18-MAY-2016  
JAMES CASTEEL  
NASSAU COUNTY FIRE  
Solution ID: 6105867

**Subject: Kronos Support Services Quote for NASSAU COUNTY FIRE**  
**Contract #: 1189053 R03-MAY-16**

Dear JAMES,

The support services and benefits provided under your existing maintenance services terms are due to expire. In order to continue to receive support services and benefits for your Kronos products, you will need to renew the maintenance support for another year. Please review the attached quote so that we can ensure that the upcoming invoice we send to your Accounts Payable organization accurately reflects your Kronos investment. (Please be aware that per the terms of your agreement Kronos will send an invoice 60 days prior to the start of your contract.) **If the attached quote matches your records, please sign the quote and return a copy to me within 10 business days.**

If your organization requires a Purchase Order for payment, please forward me a copy at this time so I can make sure it is referenced on the invoice.

When the invoice is paid, your organization is acknowledging that they are renewing the maintenance support services for another year under the existing terms and conditions with Kronos. If the invoice is not paid, your support services for the products will be cancelled and Kronos will require you to sign a new support services contract, with applicable charges, in order to reactivate your service.

I encourage you to visit the Kronos Customer Portal at <http://customer.kronos.com> for access to SuperSearch, eCase management, Customer Forums, Product Documentation, Training tips and so much more! Experience the array of services Kronos offers.

Please contact me at the email address or telephone number provided below if you have any questions regarding your renewal.

Thank you for your business.

Regards,

**Kim Surprenant**  
Contract Administrator

tel: 978-947-4060  
fax: 978-947-2801  
email: [kim.surprenant@kronos.com](mailto:kim.surprenant@kronos.com)



# Support Services Quote

Page 1 of 2

**Payment Terms:** Net 30 Days  
**Currency:** USD  
**Customer PO Number:**

**Quote Type:** Renewal  
**Customer:** NASSAU COUNTY FIRE  
**Solution ID:** 6105867  
**Contract #:** 1189053 R03-MAY-16  
**Date:** 18-MAY-2016  
**Prepared by:** Kim Surprenant / US Southeast6

**Bill To:** NASSAU COUNTY FIRE  
 96135 NASSAU PLACE SUITE 1  
 YULEE FL 32097-8625  
 UNITED STATES

**Ship To:** NASSAU COUNTY FIRE  
 96135 NASSAU PLACE SUITE 1  
 YULEE FL 32097-8625  
 UNITED STATES

**Contact:** JAMES CASTEEL  
**Email:** JCASTEEL@NASSAUCOUNTYFL.COM

## CONTRACT SUMMARY

Contract Period: 01-SEP-2016 - 31-AUG-2017

Description	Support Services	Estimated Tax	Subtotal
Software Support Services	\$5,143.34	\$0.00	\$5,143.34
<b>Total</b>	<b>\$5,143.34</b>	<b>\$0.00</b>	<b>\$5,143.34</b>

Annualized Contract Value: \$5,143.34

The Annualized Contract Value is the value of the contract if all services are priced for 365 days. The Annualized Contract Value does not include estimated tax. Please note that this quote may include services priced for prorated periods.

## IMPORTANT NOTES

Support Services are subject to applicable taxes. The tax amount shown on this quote is only an estimate. The actual tax due will be reflected on the invoice.

<b>NASSAU COUNTY FIRE</b>	<b>KRONOS INCORPORATED</b>
Signature:	Signature:
Name: <b>Ted Selby</b>	Name: <b>Kim Surprenant</b>
Title: <b>County Manager</b>	Title: <b>Core Renewal Specialist</b>
Date: <b>6/15/16</b>	Date: <b>8/11/16</b>